

## Continuing Professional Development Programs

Most professional colleges and organisations offer a professional development program or activities to members. Programs may be mandatory or voluntary but typically require members to undertake a particular number of professional development activities over a defined time period.

For more information click on the links below:

- ▶ [Australian Association of Social Workers \(AASW\)](#)
  - ▶ [Australian College of Rural and Remote Medicine](#)
  - ▶ [Australian Institute of Radiography \(AIR\)](#)
  - ▶ [Australian Physiotherapy Association \(APA\)](#)
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**Australian Association of Social Workers (AASW)** <http://www.aasw.asn.au>

<b>Relevant for:</b>	Social workers
<b>Program name:</b>	Continuing Professional Education program
<b>Requirement:</b>	Mandatory for accredited members of AASW
<b>Cycle duration:</b>	12 months
<b>Points requirement:</b>	75 points over 12 months (minimum)
<b>Categories:</b>	<ul style="list-style-type: none"><li>• Accountability (minimum 10 points; no maximum)</li><li>• Skill development (minimum 10 points; no maximum)</li><li>• Gaining new knowledge and information (minimum 10 points; no maximum)</li><li>• Contributing to the development of professional social work knowledge and practice</li></ul>
<b>Points per activity:</b>	1 point per hour of activity 2 points per hour of activity (AASW-sponsored or endorsed activities) Giving and receiving professional supervision and/or consultation accrues a minimum of 1 point per hour Longer activities accrue set points, eg practice research accrues 50 points per research project
<b>Documentation:</b>	Self-documented Log book supplied Declaration signed at end of cycle Random audit of 5% of members Certificate of accreditation supplied to members who have accrued the required points at the end of the cycle
<b>Other:</b>	Part-time social worker members must accrue a minimum of 45 CPE points for accreditation (refers to employment of less than 30 hours paid work per week)
<b>More information:</b>	<a href="http://www.aasw.asn.au/adobe/profdev/CPE_policy_2006.pdf">http://www.aasw.asn.au/adobe/profdev/CPE_policy_2006.pdf</a>

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**Australian College of Rural and Remote Medicine** <http://www.acrrm.org.au>

<b>Relevant for:</b>	Rural medical practitioners
<b>Program name:</b>	Professional Development Program (PDP)
<b>Requirement:</b>	Mandatory for Fellows of ACRRM
<b>Cycle duration:</b>	3 years
<b>Points requirement:</b>	100 points per triennium (minimum)
<b>Categories:</b>	<ul style="list-style-type: none"><li>• Advanced life support (10 points required)</li><li>• Extended skills (30 points required)</li><li>• Core/other CPD (60 points required)</li></ul>
<b>Points per activity:</b>	Advanced life support – 2 points per hour Extended skills – 2 points per hour Core/other CPD – 1 point per hour Caps apply
<b>Documentation:</b>	Combination of self-recorded and automatic notification Personal learning Plan (PLP) recommended Online Practice Analysis Kit (PAK) available to assess needs Rural and Remote Medicine Education Online (RRMEO) system available to track activity Random audit of members conducted Printed PDP statement provided annually Certificate of Professional Development provided at end of triennium
<b>Other:</b>	Forms part of ACCRM reporting for Medicare Benefits purposes Cross accreditation available to allow overlap with other medical colleges, joint consultative committees and other educational programs No difference in requirements for full-time and part-time practitioners
<b>More information:</b>	<a href="http://www.acrrm.org.au/downloads/ACRRM%20PDP%20Handbook%20-%20Final.pdf">http://www.acrrm.org.au/downloads/ACRRM%20PDP%20Handbook%20-%20Final.pdf</a>

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**Australian Institute of Radiography (AIR)** [www.air.asn.au](http://www.air.asn.au)

<b>Relevant for:</b>	Radiation Therapists and Radiographers
<b>Program name:</b>	AIR Continuing Professional Development (CPD) Program
<b>Requirement:</b>	Participation in the program is mandatory for all currently practicing members of the AIR
<b>Cycle duration:</b>	3 years
<b>Points requirement:</b>	36 credits over 3- year cycle
<b>Categories:</b>	5 Broad categories <ul style="list-style-type: none"><li>• Organised Program</li><li>• Self Directed Learning</li><li>• Professional Services</li><li>• Writing</li><li>• Other</li></ul> A broad range of activities in each of the categories –details available in the Guide to the AIR CPD Program.
<b>Points per activity:</b>	Details available in the Guide to the AIR CPD Program
<b>Documentation:</b>	<ul style="list-style-type: none"><li>• Self documentation is required by all participants</li><li>• Details of activities can be recorded through an online lodgment process or submission of a manual activity log</li><li>• Audit conducted randomly of 10% of successful participants at the conclusion of each CPD cycle</li><li>• Certification of completion of the cycle is provided</li></ul>
<b>Other:</b>	No difference in requirements for full-time and part-time participants Program is available on a fee basis for non-members
<b>More information:</b>	<a href="http://www.air.asn.au/files/uploads/0316_CPD_Guide1.pdf">http://www.air.asn.au/files/uploads/0316_CPD_Guide1.pdf</a>

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**Australian Physiotherapy Association (APA)** <http://apa.advsol.com.au>

<b>Relevant for:</b>	Physiotherapists
<b>Program name:</b>	Continuing Professional Development Scheme
<b>Requirement:</b>	Mandatory for APA members
<b>Cycle duration:</b>	3 years
<b>Points requirement:</b>	100 points per triennium (minimum)
<b>Categories:</b>	Contact APA for more information
<b>Points per activity:</b>	2 points per hour (APA-run activities) 1 point per hour (non APA-run activities)
<b>Documentation:</b>	Self-documented APA may conduct audits
<b>Other:</b>	Activities must aid in the development of the individual as a physiotherapist
<b>More information:</b>	Contact APA for more information

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**Australian Practice Nurses Association (APNA)** <http://www.apna.asn.au/>

<b>Relevant for:</b>	Nurses employed in general practice
<b>Program name:</b>	Continuing Professional Development Program
<b>Requirement:</b>	Voluntary Evidence of CPD is a requirement of registration in some states
<b>Cycle duration:</b>	Contact association for more information
<b>Points requirement:</b>	Contact association for more information
<b>Categories:</b>	Three groups of learning activity: A, B and C
<b>Points per activity:</b>	Contact association for more information
<b>Documentation:</b>	Self-documented – folder supplied Access to the My Personal Training section on APNA Learning website Certificate of participation and badge provided
<b>Other:</b>	Fee of \$80/year Program provides pathways, guidelines and resources to help plan professional development
<b>More information:</b>	<a href="http://www.apna.asn.au/displaycommon.cfm?an=1&amp;subarticlenbr=98">http://www.apna.asn.au/displaycommon.cfm?an=1&amp;subarticlenbr=98</a>

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**Australian Psychological Society (APS)** <http://www.psychology.org.au/>

<b>Relevant for:</b>	Psychologists
<b>Program name:</b>	Professional Development Program
<b>Requirement:</b>	Contact Australia Psychological Society for more information
<b>Cycle duration:</b>	Contact Australia Psychological Society for more information
<b>Points requirement:</b>	Contact Australia Psychological Society for more information
<b>Categories:</b>	Contact Australia Psychological Society for more information
<b>Points per activity:</b>	Contact Australia Psychological Society for more information
<b>Documentation:</b>	Contact Australia Psychological Society for more information
<b>Other:</b>	Contact Australia Psychological Society for more information
<b>More information:</b>	Contact Australia Psychological Society for more information

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**Dietitians Association of Australia (DAA)** <http://www.daa.asn.au>

<b>Relevant for:</b>	Dietitians
<b>Program name:</b>	Accredited Practising Dietitian Program and Continuing Professional Development
<b>Requirement:</b>	Contact association for more information
<b>Cycle duration:</b>	12 months
<b>Points requirement:</b>	Based on hours of activity 30 hours per year
<b>Categories:</b>	<ul style="list-style-type: none"><li>• Leadership</li><li>• Professional competency</li><li>• Research and evidence based medicine</li><li>• Educational, supervision and mentoring</li><li>• Strategic development</li></ul> <p>Types of activity:</p> <ul style="list-style-type: none"><li>• Professional Education (non-assessed)</li><li>• Professional Education (assessed)</li><li>• Self-study activities</li><li>• Mentor activity</li><li>• Quality improvement</li><li>• DAA Strategic</li></ul>
<b>Points per activity:</b>	Hours of activity recorded
<b>Documentation:</b>	Contact association for more information
<b>Other:</b>	CPD online provides online delivery of CPD activities
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**Medical Oncology Group of Australia** <http://www.moga.org.au>

<b>Relevant for:</b>	Medical oncologists
<b>Program name:</b>	Oncology Specific Maintenance of Professional Standards (OSMOPS) program
<b>Requirement:</b>	Voluntary component of the mandatory RACP MOPS program for joint members of RACP and MOGA
<b>Cycle duration:</b>	5 years
<b>Points requirement:</b>	RACP MOPS program requires 500 points over 5 years OSMOPS requires a minimum of 250 points in oncology-specific activity At least 25 points must be in quality assurance
<b>Categories:</b>	<ul style="list-style-type: none"><li>• Accredited meetings/workshops</li><li>• Learning projects</li><li>• Self-assessment</li><li>• Practice-related CME activities</li><li>• Teaching and presentations</li><li>• Publications</li><li>• Quality assurance</li><li>• Physician assessment and practice quality review</li></ul>
<b>Points per activity:</b>	Variable – dependent on activity
<b>Documentation:</b>	Self-documented Separate form to be completed for each oncology-related activity (template available) Random sample of members will be selected for random review of documentation
<b>Other:</b>	
<b>More information:</b>	<a href="http://www.moga.org.au/educationandtraining/HowtoParticipateintheOSMOPSProgramme.htm">http://www.moga.org.au/educationandtraining/HowtoParticipateintheOSMOPSProgramme.htm</a>

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**Pharmaceutical Society of Australia** <http://www.psa.org.au>

<b>Relevant for:</b>	Pharmacists
<b>Program name:</b>	Continuing Professional Development and Practice Improvement Program
<b>Requirement:</b>	Voluntary
<b>Cycle duration:</b>	Continuous cycle
<b>Points requirement:</b>	No specified number – points have no intrinsic value
<b>Categories:</b>	<ul style="list-style-type: none"><li>• Group 1 – focused on delivering information (max 10 points)</li><li>• Group 2 – focused on improving knowledge and skill (no max)</li><li>• Group 3 – focused on facilitating change (no max)</li><li>• Longer activities – eg research, teaching, audits etc</li></ul>
<b>Points per activity:</b>	Group 1 – 1 point per hour Group 2 – 2 points per hour Group 3 – 3 points per hour (for interactive components only) Longer activities – variable dependent on activity
<b>Documentation:</b>	Combination of self-recorded and automatic notification (for PSA recognised programs) CPD and PI record booklet available Online services available
<b>Other:</b>	Available to non-members on a fee basis to assist in managing State board and AACP re-registration/re-accreditation requirements
<b>More information:</b>	<a href="http://www.psa.org.au/cpdpi">http://www.psa.org.au/cpdpi</a>

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**Royal Australian College of General Practitioners (RACGP) <http://www.racgp.org.au>**

<b>Relevant for:</b>	General practitioners
<b>Program name:</b>	Quality Assurance and Continuing Professional Development Program
<b>Requirement:</b>	Mandatory
<b>Cycle duration:</b>	3 years
<b>Points requirement:</b>	130 points per triennium Must include minimum of two Category 1 activities and completion of a basic CPR course
<b>Categories:</b>	<ul style="list-style-type: none"> <li>• Category 1: <ul style="list-style-type: none"> <li>○ active learning module</li> <li>○ clinical audit</li> <li>○ evidence-based medicine journal club</li> <li>○ GP research</li> <li>○ learning plan</li> <li>○ 'Plan Do Study Act' cycle activities</li> <li>○ small group learning</li> <li>○ supervised clinical attachment</li> </ul> </li> </ul> <p>Also includes higher education and RACGP assessment activities</p> <ul style="list-style-type: none"> <li>• Category 2: endorsed or accredited provider activities</li> <li>• Unaccredited activities: self-recorded activities</li> </ul>
<b>Points per activity:</b>	Category 1 activities – typically 40 points; higher points for higher education and RACGP assessment activities Category 2 activities – variable points; capped at 30 points per activity Unaccredited activities – minimum 10 hours activity for 20 points per triennium
<b>Documentation:</b>	Combination of self-recorded and automatic notification Forms and templates available on website Online QA & CPD statement available through members section of website
<b>Other:</b>	
<b>More information:</b>	<a href="http://www.racgp.org.au/QACPD">http://www.racgp.org.au/QACPD</a>

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**Royal Australian and New Zealand College of Obstetricians and Gynaecologists (RANZCOG) <http://www.ranzcog.edu.au>**

<b>Relevant for:</b>	Gynaecological oncologists
<b>Program name:</b>	Continuing Professional Development Program
<b>Requirement:</b>	Mandatory for Fellows/subspecialists
<b>Cycle duration:</b>	3 years
<b>Points requirement:</b>	150 points per triennium
<b>Categories:</b>	<p>Fellows:</p> <ul style="list-style-type: none"> <li>• Practice review &amp; clinical risk management (minimum 25 points; no maximum)</li> <li>• Educator activities (maximum 75 points)</li> <li>• Meeting attendances (maximum 75 points)</li> <li>• Self education activities (maximum 75 points)</li> </ul> <p>Subspecialists:</p> <ul style="list-style-type: none"> <li>• As above but 100 of 150 points must be within subspecialty area</li> </ul>
<b>Points per activity:</b>	Typically 1 point per hour of activity
<b>Documentation:</b>	<p>Self-documentation</p> <p>Guide and log sheet provided (not obligatory for fellows)</p> <p>Online forms and templates available</p> <p>Annual points claim form completed</p> <p>Subspecialists must maintain a logbook</p> <p>Annual points recording form completed annually</p> <p>10% of Fellows selected per year for random verification</p>
<b>Other:</b>	Website provides ideas and guidelines for activities
<b>More information:</b>	<a href="http://www.ranzcog.edu.au/fellows/cpd.shtml">http://www.ranzcog.edu.au/fellows/cpd.shtml</a>

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**Royal Australasian College of Pathologists (RCPA)** <http://www.rcpa.edu.au>

<b>Relevant for:</b>	Pathologists
<b>Program name:</b>	Continuing Professional Development Program (CPDP)
<b>Requirement:</b>	CPD is mandatory for fellows and affiliates of RCPA Requirements may be met through the RCPA CPDP program or other structured programs
<b>Cycle duration:</b>	5 years
<b>Points requirement:</b>	Based on hours of activity 500 hours over 5-year cycle Maximum of 125 hours in one year Minimum of 20 hours per year including at least two different types of activity to be undertaken in each of the three categories below
<b>Categories:</b>	Three broad categories: A. Group activities and meetings: B. Personal study: C. Quality activities  Broad range of activities in each category – see manual for more information
<b>Points per activity:</b>	Hours of activity recorded
<b>Documentation:</b>	Self-documentation Template provided for recording activities Summary of CPDP hours to be submitted to RCPA annually (form provided or online) Random audit conducted annually Certificate of participation provided annually
<b>Other:</b>	No difference in requirements for full-time and part-time practitioners
<b>More information:</b>	<a href="http://www.rcpa.edu.au/applications/DocumentLibraryManager2/upload/CPDP%20Information%20Manual%202007.pdf">http://www.rcpa.edu.au/applications/DocumentLibraryManager2/upload/CPDP%20Information%20Manual%202007.pdf</a>

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**Royal Australasian College of Physicians (RACP)** <http://www.racp.edu.au/>

<b>Relevant for:</b>	Broad range of general and specialist physicians involved in cancer care, including palliative care
<b>Program name:</b>	MyCPD Program
<b>Requirement:</b>	Not mandatory but strong expectation that Fellows will participate
<b>Cycle duration:</b>	1 year
<b>Points requirement:</b>	100 credits per year
<b>Categories:</b>	Six categories: 1. Educational development, teaching and research 2. Group learning activities 3. Self-assessment programs 4. Structured learning projects 5. Practice review and appraisal 6. Other learning activities No individual category is compulsory
<b>Points per activity:</b>	Credits are calculated based on hours of activity entered into the system Points per hour vary based on activity – see MyCPD guide for more information Groups 1, 2 and 6 limited to 50 credits each per year
<b>Documentation:</b>	Password-protected website to maintain an online record of learning activities and professional development plans Annual return needs to be submitted each year through the online system Statement of active participation supplied to participants who satisfactorily meet the requirements of 100 points or more per year Participants must keep documentation to support credits each year Random review of 5% of participants conducted each year
<b>Other:</b>	Replaces previous Maintenance of Professional Standards (MOPS) program which will be withdrawn in 2010 RACP Faculty Fellows and Chapter Fellows should clarify CPD requirements with their relevant Faculty/Chapter Program available on a fee basis to non-members
<b>More information:</b>	<a href="http://www.racp.edu.au/index.cfm?objectid=49F1E3D0-2A57-5487-D8CB85FC2B85BB48">http://www.racp.edu.au/index.cfm?objectid=49F1E3D0-2A57-5487-D8CB85FC2B85BB48</a>

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## Royal Australian and New Zealand College of Psychiatrists (RANZCP)

<http://www.ranzcp.org>

<b>Relevant for:</b>	Psychiatrists
<b>Program name:</b>	Continuing Professional Development Program
<b>Requirement:</b>	Mandatory for Fellows of RANZCP
<b>Cycle duration:</b>	1 year
<b>Points requirement:</b>	Based on hours of activity Minimum of 50 hours of activity per year with a minimum of 10 hours of peer review activities
<b>Categories:</b>	<ul style="list-style-type: none"><li>• Developing CPD plan</li><li>• Peer review activities</li><li>• Individual learning</li><li>• Meetings/conferences</li><li>• Formal education courses</li><li>• Teaching</li><li>• Writing/preparing presentations</li><li>• Quality activities</li><li>• Other</li></ul>
<b>Points per activity:</b>	Hours of activity recorded
<b>Documentation:</b>	Self-documented Log book provided CPD hours must be submitted annually (claim form provided) Development of annual professional development plan encouraged Random audit conducted
<b>Other:</b>	No difference in requirements for full-time and part-time practitioners Available on a fee basis to psychiatrists who are not Fellows of RANZCP
<b>More information:</b>	<a href="http://www.ranzcp.org/publicarea/mops.asp#mops">http://www.ranzcp.org/publicarea/mops.asp#mops</a>

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## Royal Australian and New Zealand College of Radiologists (RANZCR)

<http://www.ranzcr.edu.au>

<b>Relevant for:</b>	Radiologists
<b>Program name:</b>	Continuing Professional Development Framework
<b>Requirement:</b>	Mandatory for members of RANZCR
<b>Cycle duration:</b>	3 years
<b>Points requirement:</b>	Minimum of 180 points over a 3-year cycle Minimum of 30 points and maximum of 90 points per year
<b>Categories:</b>	<ul style="list-style-type: none"> <li>• Recertification and quality improvement</li> <li>• Professional and clinical governance</li> <li>• Education</li> <li>• Self-directed learning</li> <li>• Radiology research</li> <li>• Publications and presentations</li> <li>• Conferences and meetings</li> </ul> <p>Participants involved in mammography – minimum of 15 points in mammography-related activities</p> <p>MRI supervising radiologists – minimum of 60 points in MRI-related activities</p>
<b>Points per activity:</b>	<p>Passive education – 1 point per hour</p> <p>Active educational sessions – 2 points per hour</p> <p>Case-based activities – per case basis</p> <p>Complex activities – per activity basis</p>
<b>Documentation:</b>	<p>Self-documented with a points summary required (template provided)</p> <p>Annual submission on purpose-designed pro forma (online)</p> <p>12-month personal learning plan encouraged</p> <p>Random audit of 5% of members</p> <p>Annual statement provided on request</p>
<b>Other:</b>	<p>No difference in requirements for full-time and part-time practitioners</p> <p>Activities are cross-matched with CanMEDS capabilities of:</p> <ul style="list-style-type: none"> <li>• medical expert</li> <li>• communicator</li> <li>• collaborator</li> <li>• health advocate</li> <li>• manager</li> <li>• professional</li> <li>• scholar</li> </ul>
<b>More information:</b>	<a href="http://www.ranzcr.edu.au/cpd/handbook07/introduction.cfm#1">http://www.ranzcr.edu.au/cpd/handbook07/introduction.cfm#1</a>

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**Royal Australian and New Zealand College of Radiologists (RANZCR) Faculty of Radiation Oncology** <http://www.ranzcr.edu.au>

<b>Relevant for:</b>	Radiation oncologists
<b>Program name:</b>	Continuing Professional Development Framework
<b>Requirement:</b>	Not mandatory but expected for members of the FRO
<b>Cycle duration:</b>	1 year
<b>Points requirement:</b>	Based on hours of activity Minimum of 50 hours of CPD activity in each calendar year 10 hours must be in a Level 3 activity
<b>Categories:</b>	Must undertake activity in each of three strands (based on LEAP framework): <ul style="list-style-type: none"> <li>• Clinical Expertise</li> <li>• Risk Management</li> <li>• Professional Values and Responsibilities</li> </ul> Strands subdivided into ten 'Components' of professionalism  Three levels of professional development activity: <ul style="list-style-type: none"> <li>• Level 1 – skills and knowledge</li> <li>• Level 2 – Change facilitating</li> <li>• Level 3 – Change evaluated</li> </ul>
<b>Points per activity:</b>	Hours of activity recorded
<b>Documentation:</b>	Self-documented Learning log required (template provided) Annual online submission of activity on purpose designed pro forma 12-month personal learning plan encouraged CPD Certificate of Currency provided on request
<b>Other:</b>	No difference in requirements for full-time and part-time practitioners
<b>More information:</b>	<a href="http://www.ranzcr.edu.au/cpd/radiationoncology/currentprogram/index.cfm">http://www.ranzcr.edu.au/cpd/radiationoncology/currentprogram/index.cfm</a>

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**Royal Australasian College of Surgeons (RACS)** <http://www.surgeons.org/>

<b>Relevant for:</b>	Surgeons
<b>Program name:</b>	Continuing Professional Development Program
<b>Requirement:</b>	Mandatory for active Fellows of RACS
<b>Cycle duration:</b>	3 years
<b>Points requirement:</b>	Complex system of minimum points over 8 categories of professional practice Refer to manual for more information
<b>Categories:</b>	<ol style="list-style-type: none"><li>1. Surgical Audit and Peer Review</li><li>2. Hospital Credentialling</li><li>3. Clinical Governance and Evaluation of Patient Care</li><li>4. Maintenance of Clinical Knowledge and Skills</li><li>5. Teaching and Examination</li><li>6. Research and Publication</li><li>7. Other Professional Development</li><li>8. Medico Legal Activities</li></ol>
<b>Points per activity:</b>	Activities generally attract 1 point per hour Requirements for 5 points per hour activities include at least 75% of the activity being hands-on skills development conducted in a small group setting, and the completion of a needs assessment/survey of actual participants prior to the activity. The activity should be provided by surgical/medical groups that are accountable to the profession and/or are administered through a surgical/medical organisation or university department.
<b>Documentation:</b>	Online data collection plus a portfolio system for those who wish to continue planning their own development Verification of records undertaken for a random selection of 2.5% of Fellows CPD Program Statement of Participation provided annually Certificate of Continuing Professional Development provided on completion of triennium
<b>Other:</b>	Fellows can participate in approved CPD programs of other colleges as an alternative to RACS program
<b>More information:</b>	<a href="http://www.surgeons.org/Content/NavigationMenu/WhoWeAre/ReportsandPublications/Publications/CPD2007-2009.pdf">http://www.surgeons.org/Content/NavigationMenu/WhoWeAre/ReportsandPublications/Publications/CPD2007-2009.pdf</a>

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**Royal College of Nursing, Australia** <http://www.rcna.org.au>

<b>Relevant for:</b>	Nurses
<b>Program name:</b>	Continuing Professional Development program (Life Long Learning 3LP)
<b>Requirement:</b>	Voluntary Evidence of participation in CPD is a requirement for registration in some states
<b>Cycle duration:</b>	1 year
<b>Points requirement:</b>	30 points per year
<b>Categories:</b>	See members section of website for more details
<b>Points per activity:</b>	<ul style="list-style-type: none"><li>• 1 CNE point equivalent to 1 hour of learning</li><li>• Maximum of 5 CNE points can be accrued per year towards journal reading</li><li>• Maximum of 25 CNE points can be allocated to any one activity</li></ul>
<b>Documentation:</b>	Online recording of CNE points Professional journal template provided
<b>Other:</b>	3LP website provides tools and resources to plan and undertake professional development 3LP access available for non-members on a fee basis Website also includes an online Resume template
<b>More information:</b>	<a href="http://www.rcna.org.au/site/profdev.php">http://www.rcna.org.au/site/profdev.php</a>

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**Society of Hospital Pharmacists of Australia (SHPA) <http://www.shpa.org.au>**

<b>Relevant for:</b>	Hospital pharmacists Drug information pharmacists Project pharmacists Hospital pharmacy technicians Community pharmacists
<b>Program name:</b>	Continuing Professional Development (SHPACPD)
<b>Requirement:</b>	Demonstration of CPD is a requirement for use of the post-nominal designation of Certified Hospital Pharmacist (CHP)
<b>Cycle duration:</b>	1 year
<b>Points requirement:</b>	30 hours per year (minimum)
<b>Categories:</b>	<ul style="list-style-type: none"><li>• <b>Group 1</b> – information delivery without assessment (eg attending a conference)</li><li>• <b>Group 2</b> – improving knowledge and skills with assessment (eg exams and question/answer activities)</li><li>• <b>Group 3</b> – towards facilitating change: undertaking an activity that that facilitates practice change (eg a quality improvement activity, or undertaking a drug use evaluation)</li></ul>
<b>Points per activity:</b>	Based on hours of activity
<b>Documentation:</b>	Self-documented Activity record sheet and summary record provided Development of a personal SHPACPD folio recommended Random audit conducted
<b>Other:</b>	Activity record sheet must be returned to the SHPA secretariat with annual membership renewal payment
<b>More information:</b>	See SHPA website for more information